



# CENTURY PLUS

DI PIPE INSTALLATION TRAINING

FOR THE AUSTRALIAN WATER INDUSTRY





# CENTURY PLUS

## CONSTRUCT AND INSTALL DUCTILE IRON PIPELINE SYSTEMS



### PROGRAM OVERVIEW & OUTLINE

#### OVERVIEW

This training package supports the attainment of skills and knowledge required for field and operational staff with responsibility for ensuring that water distribution assets are constructed and installed in a safe and timely manner.

Viadux delivers this training package in all states & territories of Australia.

The course has been developed to provide the correct information for pipe layers to correctly install Ductile Iron pipelines used for water, sewage and irrigation across Australia.

Viadux delivers a practical program where participants are required to demonstrate competency in handling and laying of DI pipelines to accepted industry standards.

#### DELIVERY

Courses are either delivered at main venues operated by Viadux or alternatively at remote locations for major pipeline projects.

#### PRE-REQUISITES

There are no pre-requisites for entry to this course.

#### OBJECTIVE

To provide pipelayers with a sound basis of efficient and competent methods of installation and reinstatement of pipeline coatings and linings to relevant manufacturers and industry standards.

#### OUTCOMES

1. Plan and prepare for construction & installation
2. Construct and install distribution assets, pipes and associated fittings
3. Confirm work quality
4. Finalise work

Successful completion of the training workshop and assessment tasks will result in Viadux Certification in competency to "Construct and Install Ductile Iron Pipeline Systems"

#### WHO SHOULD ATTEND

Personnel involved in the construction and pipeline industry. The program is designed for general pipelayers, leading hands and supervisors, as well as for engineering personnel in order to gain general pipeline construction & installation knowledge.

#### COURSE LENGTH

One full day (8am – 4pm) of facilitated training including a theoretical and a practical assessment.

Please be on site at 7:45am for a 8am start.

#### COST

Please note a minimum of 10 people are required for a full course to run. Cost includes all program handouts/manuals.

NO. OF ATTENDEES	COST PER ATTENDEE
1 or 2	\$490
3+	\$420
Full Course	Contact Us

*All prices are in Australian Dollars and are exclusive of GST.*

*Attendees must be from the same organisation to qualify for the multiple attendee discount.*

#### ADDITIONAL COSTS

Re-assessments and refresher training (metro): AUD\$120.00 plus GST per person. For non-metro reassessments or refresher training, please contact Viadux.

Reissue of certificates and/or registration cards: AUD\$80.00 plus GST.

#### OFF-SITE FACILITY REQUIREMENTS

For all off-site training, a whiteboard, chairs & tables and electricity need to be supplied by the venue. Please advise us if you cannot supply these items by contacting the Training Manager - Tel: 0429 926 488

#### COMPETENCY BASED TRAINING & ASSESSMENT

Competency-based training (CBT) is an approach to vocational education and training that places emphasis on what a person can do in the workplace as a result of a combination of hands-on experience and completing a structured training program.

A student is competent when they are able to apply their knowledge and skills to successfully complete specific work activities in a range of situations and working environments.

#### ASSESSMENTS

Assessment is the process of collecting evidence and making a judgement on whether competency has been achieved.

The purpose of assessment is to confirm that a student can perform to the standard expected in the workplace, as expressed in the relevant endorsed industry or enterprise competency standards.

For this workshop, competency is assessed through:

- ✓ Successful completion of a theoretical assessment exercise using the Ductile Iron Pipe Handling & Installation Manual; and
- ✓ Successful demonstration of practical understanding and application of handling and laying particular pipe materials; and
- ✓ Evidence from learning activities.

On successful completion of the unit, a student will be assessed as either Competent and will gain Viadux certification; else if not successful - Not-Competent.



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#### ASSESSMENT POLICY

Students have the right to appeal against an assessment if they are deemed not competent.

All students have access to reassessment on appeal. Please refer to the Complaints & Appeals Policy further in this document on how to appeal.

A re-assessment charge of AUD\$100.00 plus GST (metro) per person applies. For non-metro areas, please contact the Viadux Training Manager.

#### REFRESHER TRAINING

It is recommended by Viadux, but not mandatory, that students undertake a refresher training course, in Construct and Install Ductile Iron Pipeline Systems, on a 5 yearly basis. Refresher training consists of attendance of a full workshop and undertake the theoretical and practical assessment as conducted per the full course.

A reassessment charge of AUD\$120.00 plus GST (metro) per person applies.

For non-metro areas, please contact the Viadux Training Manager.

#### SPECIAL NEEDS (ACCESS & EQUITY)

Viadux recognises that there will be students with special needs, a range of levels of education and diverse learning backgrounds.

Viadux is committed to providing an inclusive learning environment.

Viadux shall ensure all students have an equal opportunity to learn and better themselves. As such, aid will be provided to those who require additional help in these areas, so as to maximize their ability to undertake their training effectively. (e.g. In case of literacy & numeracy issues, the trainer will organise a verbal questioning of the theoretical assessment as a one-on-one session on the day, if time permits, or alternatively by means of a one-on-one session the following day.)

Students seeking assistance are required to contact the Training Manager prior to the course, on:

Tel: 0429 926 488.

#### PRIVACY PRINCIPLES & POLICY

In accordance with the Viadux Privacy Policy, Viadux is committed to protecting the privacy and personal information of all our students. A copy of the Viadux privacy policy is available by contacting the Training Manager on:

Tel: 0429 926 488.

#### PURPOSE

Viadux only collects necessary student information for the purpose of managing training records and issuing refresher reminders.

#### USE AND DISCLOSURE

Except as required under Australian law, student information will not be disclosed to a third party without the consent, by means of a written request, from the student or their employer only.

#### SECURITY

Viadux ensures that student's personal information is maintained by keeping student records and personal information secure.

Student records are maintained in secure electronic files which are password protected and only accessible by authorised staff. Paper based documents are stored in locked cabinets.

#### RESOLVING PRIVACY ISSUES

If a student or individual wishes to raise or discuss any issues relating to privacy issues, these can be done in a number of ways:

- Contact the Training Manager (contact details provided in this form)

- Contact the Viadux Human Resources Manager (contact details available upon request)

#### COMPLAINTS & APPEALS POLICY

Viadux Training strives to ensure that each student is satisfied with their learning experience and outcome. In the event that this is not the case, students have access to the Viadux Training Department complaints and appeals process. The Client Appeals & Complaints Procedure ensures that fair and equitable processes are implemented for any complaints or appeals against the Viadux Training Department. Students have the right to appeal against an assessment. The Viadux Client Appeals & Complaints procedure and Complaints form are available by contacting the Training Manager – Tel: 0429 926 488.

#### STUDENTS RIGHTS & OBLIGATIONS

As a student of Viadux Training Department you have the following rights and obligations/responsibilities:

- Be treated fairly and with respect by other course members and staff;

- learn in an environment free of discrimination and harassment;

- Learn in a supportive and safe environment which includes assistance with any language, literacy or numeracy concerns you may have. Extra assistance will be provided to you if required.

Students seeking assistance are required to contact the Training Coordinator prior to the course, or alternatively the Training Administrator – Tel: 07 3712 3601. Refer to Special Needs section.

- Study a program which meets current industry standards and assessment requirements;

- Have your work assessed as promptly as possible and to receive feedback;

- Have personal records kept private and made available only to authorised users; Refer to Privacy Principles.

- Appeal results and access the review process in accordance with principles; Refer to Complaints & Appeals Policy.

- Ensure all course participants receive equal opportunities and gain the maximum from their time with us, these rules apply to all people that attend any of our sessions. Any person(s) whom displays dysfunctional or disruptive behaviour may be asked to leave the session and / or the course.

# TRAINING REGISTRATION FORM

- Form must be completed in full - incomplete forms will be returned
- Maximum of 12 persons per course
- Please print or type details in black ink, suitable for faxing
- Your enrolment will be confirmed in writing, detailing workshop venue, dates and times
- Please advise if you require any special learning needs on a workshop by contacting the Training Coordinator (contacts in document)

## COURSE TITLE- CONSTRUCT AND INSTALL DUCTILE IRON PIPELINE SYSTEMS

COURSE LOCATION:

COURSE DATE:

COURSE FEE

## COMPANY DETAILS

COMPANY NAME:

ABN:

COMPANY ADDRESS:

SUBURB:

STATE:

POSTCODE:

CONTACT PERSON:

TITLE:

PH:

EMAIL:

## PIPELAYING DETAILS

Please complete pipelaying details for projects. Practical assessment is conducted on site, preferably on the day(s) following the initial workshop, where the pipelayer is to demonstrate practical competency in handling, laying and repairing of the pipeline system in order to achieve competency and Viadux Certification.

PROJECT:

CONTACT:

PH:

SITE ADDRESS:

PROJECT START DATE:

CONSTRUCTION FROM:

TO:

## COMPANY DETAILS

1. NAME (MR/MRS)

2. NAME (MR/MRS)

ADDRESS:

ADDRESS:

SUBURB:

POSTCODE:

SUBURB:

POSTCODE:

3. NAME (MR/MRS)

4. NAME (MR/MRS)

ADDRESS:

ADDRESS:

SUBURB:

POSTCODE:

SUBURB:

POSTCODE:

5. NAME (MR/MRS)

6. NAME (MR/MRS)

ADDRESS:

ADDRESS:

SUBURB:

POSTCODE:

SUBURB:

POSTCODE:

7. NAME (MR/MRS)

8. NAME (MR/MRS)

ADDRESS:

ADDRESS:

SUBURB:

POSTCODE:

SUBURB:

POSTCODE:

9. NAME (MR/MRS)

10. NAME (MR/MRS)

ADDRESS:

ADDRESS:

SUBURB:

POSTCODE:

SUBURB:

POSTCODE:

11. NAME (MR/MRS)

12. NAME (MR/MRS)

ADDRESS:

ADDRESS:

SUBURB:

POSTCODE:

SUBURB:

POSTCODE:

# TRAINING REGISTRATION FORM

- Course fees MUST be received prior to the date of training
- Please notify the Viadux Training Manager when payment has been made by EFT or when a cheque has been sent
- Workshops that are organised within a week of the training date can only be paid by credit card or EFT
- Please note that we do not accept American Express

## PAYMENT OPTIONS

PURCHASE ORDER NUMBER:

CUSTOMER ACCOUNT NUMBER:

CREDIT CARD

VISA

MASTERCARD

EXPIRY DATE:

CCV NUMBER:

CARDHOLDERS NAME:

CARDHOLDERS SIGNATURE:

PAY TO:

VIADUX PTY LD  
3/60 MACQUARIE STREET  
PARRAMATTA NSW 2151

EFT

BANKING DETAILS:

ANZ BANKING CORPORATION  
91 WARE STREET, FAIRFIELD, NSW 2165  
BSB: 012292 A/C NO: 833465136

Payment is to be made by all customers four (4) days prior to the day of training, unless otherwise agreed in writing by the Training Manager.

If payment is not received prior to the commencement of the workshop, training may be postponed or cancelled at our trainer's discretion.

No Statement of Attainment or Certificate of Attendance can be issued until full payment has been received. Upon cancellation by a prospective trainee, the trainee shall receive a full refund of payment.

In the event of a full workshop being cancelled, no refund shall be given other than rescheduling of the workshop at an extra cost of time and travel as determined by the Training Manager.

## CANCELLATION AND REFUND POLICY

### CANCELLATION BY STUDENTS OR CLIENT ORGANISATION

Cancellation fee will be applied at \$80.00 per person if the course is cancelled within 2 working days of the start date.

Cancellation fee of 75% of the full course cost if the course is cancelled within 24 hours of start date.

If the course is not attended - no refund applies.

### COURSE CHANGES BY VIADUX

Viadux reserves the right to reschedule training course delivery dates if deemed necessary.

### TERMS & CONDITIONS OF SALE

Unless agreed upon in writing, Viadux Standard Terms & Conditions of Sale prevail for training courses delivered by Viadux.

I acknowledge the above and am authorised to confirm the booking:

NAME (Please Print):

SIGNATURE:

## PLEASE RETURN THIS FORM BY EMAIL

Please return this form to the Viadux Training Manager by emailing the Registration & Payment Forms to [charles.cauchi@viadux.com.au](mailto:charles.cauchi@viadux.com.au)

If you have any further questions, please contact us on email: [charles.cauchi@viadux.com.au](mailto:charles.cauchi@viadux.com.au)



## CONTACT

**CHARLES CAUCHI**  
TRAINING MANAGER

P: (02) 9633 8013  
M: 0429 926 488  
E: [charles.cauchi@viadux.com.au](mailto:charles.cauchi@viadux.com.au)

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Parramatta NSW 2150

**VIADUX WATER PTY LTD**  
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